

----- Original Message -----

Subject: [NSO-FACREPS] Fwd: GI Bill Issues  
Date: Wed, 7 May 2008 16:40:26 -0400  
From: Victor Santore <nsorvp@BELLSOUTH.NET>  
Reply-To: NATCA Southern Region FacReps List <NSO-FACREPS@LIST.NATCA.NET>  
To: NSO-FACREPS@LIST.NATCA.NET

I have had several questions about the GI Bill Certifying Official Process, and the mechanics of how a facility goes about getting the training, their facility certification code, and certifying their officials. In addition there have been many questions about how someone enrolls when they report to the Academy. Please forward the following information to the NEB with the request that when they publish the information they withhold Austin Lewis's phone number from the masses. It is included so that they can find out who the Regional Certifying Coordinator is in their respective regions for both Enroute and Terminal. (I need to maintain some ability to get information from him and would prefer that he only take calls from the RVP's)

First, when new employees go to the Academy, they already know their destination facility. They should contact their facility and advise them that they would like to access their GI Bill benefit. The facility Certifying Official can fill out the enrollment forms (22-1999 & 22-8864) and submit them electronically to the VA. They then generate the employee's training agreement and fax this to the Academy to obtain the employee's signature. This should complete the enrolment process while they are still at the Academy.

For employees whose managers are telling them that they can't access the Certifying Official Training, here is the location. The Manager accesses this through the FAA intranet on the Academy website. It is located on the FAA ATN Broadcast site. Here is the address that I was given:

<http://www.academy.faa.gov/intranet/vod/default.asp>

I have not gone to a FAA computer to verify this address yet, but I was just given it from Austin Lewis. Please let me know if there are further problems. (If a particular manager is having trouble accessing the video training they can check with their Regional Certifying Official.)

The next step is for the newly trained "Certifying Officials" to fill out VA Form 22-8794 (Designation of Certifying Officials). This form is signed by the facility manager and

submitted to Austin Lewis with a copy going to their Regional VA Certifying Coordinator. If the RVP does not know who their Regional Certifying Coordinator is (for either Enroute or Terminal) they can get this information from Austin Lewis.

They (facility manager or certifying official) then contact their Regional Certifying Coordinator to get the Facility Certification Code. This code is required to be submitted on each individuals paperwork in order for it to be processed by the VA.

I have attached copies of all of the required forms that could possibly be necessary for any new certifying official to this email. In conjunction with the website address for the training this should be all that any rep would need to walk any manager through the process.

Thanks,  
Scott