

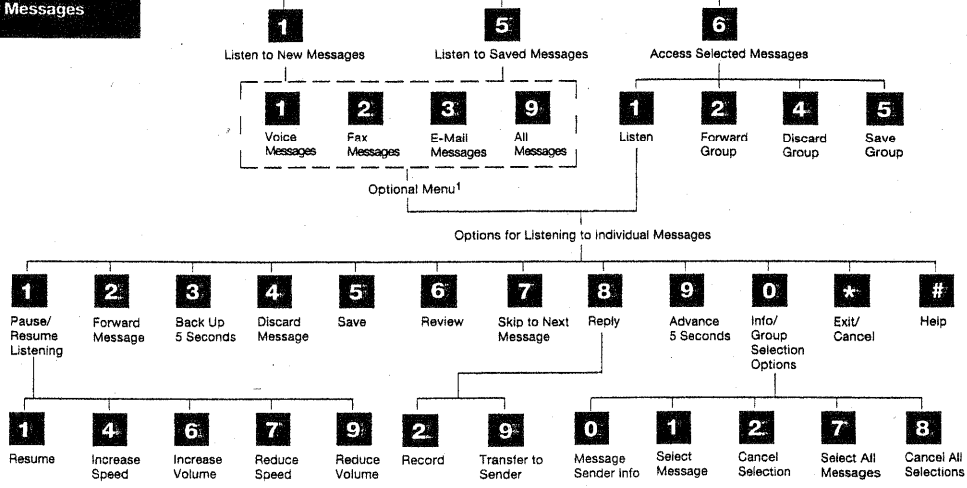
Quick Reference Card

Access Your Subscriber Mailbox

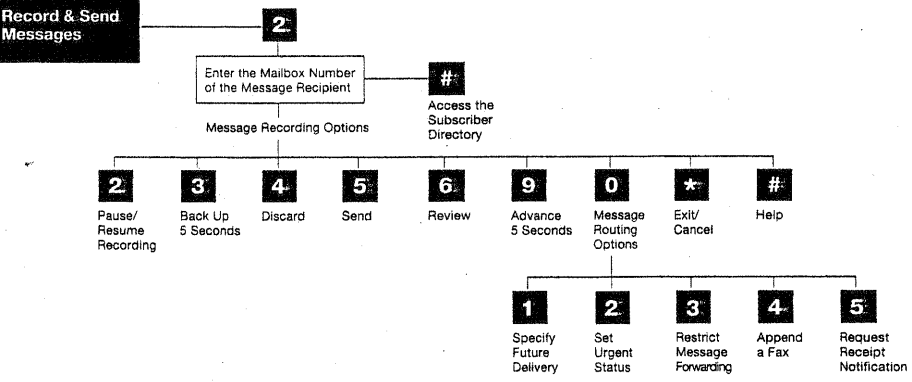
To access your CallXpress3 subscriber mailbox:

1. Enter the CallXpress3 internal or external telephone number:
Internal Number _____ External Number _____
2. Enter any other keys that your system requires: _____
3. Enter your subscriber mailbox number: _____
4. Enter your security code: _____

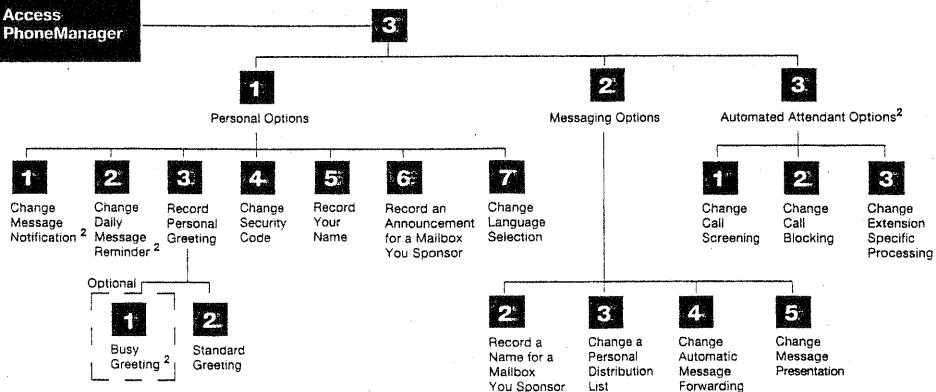
Listen to Messages



Record & Send Messages



Access PhoneManager



¹ This optional menu appears when you have set Message Presentation to order messages by type. Message Presentation is option 5 under Messaging Options.

² Feature may be restricted. Check with the system administrator for availability.